

North Willow Park COA



Introducing Omni Management Services

Omni Management Services is proud to serve as the management company for the North Willow Park Co-Owners' Association, Inc. Our philosophy is simple: center our business on building relationships. This philosophy has helped OMNI become one of our nation's leaders in association management. We truly appreciate this opportunity to serve the members of North Willow Park.

Your Property Manager is Ryan Hoffman. He can be reached by email at: rhoffman@omni-property.com by phone at **317-541-0000**, or simply create an online HelpDesk ticket at www.omni-property.com.

Omni's responsibility to the homeowners of North Willow Park is to work with the Board of Managers to help operate the day-to-day management of the Association. Our duties include, but are not limited to, the following areas:

- Billing and collection of the assessment(s)
- Enforcement of the Covenants and Restrictions/Property Inspections
- Preparation of the Annual Budget and produce monthly financial statements
- Obtain contractor bids/overseeing contractors work
- Process payments for North Willow Park vendor invoices
- Address neighborhood concerns

For Association related questions and concerns, please create an online service request by clicking on the Omni Help Desk icon at www.omni-property.com



OMNI HELP DESK

Paying Your Association Dues

Below are some options for making your association dues payment.

PAYING ONLINE WITH CREDIT CARD OR E-CHECK

Payments can be made by visiting www.omni-property.com and clicking on the Online Payment icon. Please note, convenience charges may apply.



ONLINE
PAYMENT

PAYING VIA ONLINE BILL PAY THROUGH YOUR PERSONAL BANK

Be sure to note the account number located on your payment coupon. Please note that checks sent from banks take 5-7 business days to be delivered. Please send checks to:

Omni Management Services
P.O. Box 98117
Las Vegas, NV 89193-8117

PAYING BY CHECK

Omni Management Services utilizes an automated payment processing center located in Las Vegas, NV for all homeowner assessment payments. ***Only homeowner assessment payments should be mailed to the processing center in Nevada.*** Use the following guidelines when paying by check:

- Enclose the payment coupon with your payment. The coupon contains essential account numbers for proper posting of your assessment.
- Mail your check (**payable to North Willow Park**) to:

Omni Management Services
P.O. Box 98117
Las Vegas, NV 89193-8117

NORTH WILLOW PARK ONLINE

Please register as a member on the North Willow Park website at www.northwillowpark.com. Omni and the Board utilize this website to maintain a community calendar, send our Newsletters, and communicate reminders and urgent messages.

On behalf of everyone here at Omni, we look forward to providing you with exceptional management and customer service. If you have any questions, please do not hesitate to contact us.

Warm Regards,

Omni Management Services Inc.